

## MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Tuesday, June 13<sup>th</sup>, 2017 at 9:45 A.M. The following members were present: Bridgewater-Emery - Bailey; Canistota - Nebelsick; Freeman - Kunz; Marion - Colberg; McCook Central - Dr. Swartos; Montrose - Johnson; and Tea Area -Dr. Lowery. Also in attendance were Jody Taylor, Tea Area SPED Director; Dean Kueter, Director; and Tressie Reski, Business Manager. Absent: Hanson - Bridge; and Parker - Dr. DeBoer.

At 9:50 A.M. Vice-President Bailey called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action # 16-112 - Agenda** - Nebelsick moved seconded by Swartos to approve the June 13<sup>th</sup>, 2017 Agenda as presented. **ALL VOTED YES.**

Next, Vice-President Bailey asked for any possible conflict of interest disclosures. None were presented.

**Action # 16-113 - Financial Reports** - Lowery moved seconded by Nebelsick to approve the following monthly Financial Reports as presented:

**May 2017: General Fund Beginning Balance:** \$5,655.82; **Revenue - Perkins:** \$1,338.00; **Expenditures:** \$897.00; **Closing Balance:** \$6,096.82. **May 2017: SPED Fund Beginning Balance:** \$781,009.23; **Revenue - Interest:** \$107.85; **Other:** \$55.00; **IDEA 611:** \$70,310.00; **IDEA 619:** \$3,578.00; **Expenditures:** \$120,151.86; **Closing Balance:** \$734,908.22. **ALL VOTED YES.**

**Action # 16-114 - Monthly Claims** - Swartos moved seconded by Johnson to approve the following Monthly Claims as presented:

**June 2017 Claims: General Fund:** Freeman..registration fees..50.00; Freeman..travel..189.58; G.Q.F. Manufacturing..other non-consum.supplies..1,189.96; Hanson..registration fees..40.00; Hanson..travel..143.80; Reality Works..other non-consum. supplies..1,109.20. **Imprest Fund:** DCI..non-tech supplies..86.50; Midcontinent..non-tech supplies..221.93; Royal Fork..non-tech supplies..118.80; USPS..non-tech supplies..325.00. **SPED Fund:** A&B Business..repairs & main..242.65; Argus Leader..communication..294.71; Brown & Saenger..non-tech supplies..9.99; Bruna..travel..62.98; CBM Foodservice..non-tech supplies..56.35; Cleveland..travel..166.38; Creviston..travel..241.58; Dakota Data Shred..repairs & main..66.29; Deelstra..travel..93.53; Dourummel Village..rentals..1,145.83; Hanson..other professional & tech services..1,584.43; Harmon Law Office..other professional & tech services..280.00; Holmes..travel..101.52; Home Federal Fiduciary Fund..other professional & tech services..43.25; Home Federal Fiduciary Fund..other purchased services..43.25; Home Federal Fiduciary Fund..communication..221.93; Home Federal Fiduciary Fund..non-tech supplies..118.80; Home Federal Fiduciary Fund..postage..325.00; HP Inc..computer equipment..724.00; Johnston..travel..250.98; Kocer..travel..144.76; Kueter..communication..54.40; Kueter..travel..101.99; Midcontinent..communication..221.67; Miller..travel..95.88; Petersen..travel..50.76; Petersen..non-tech supplies..57.65; Peterson..travel..353.44; Pheasantland..non-tech supplies..33.16; Picasso..travel..381.64; Randall..travel..49.82; Randall..non-tech supplies..78.50; SASD..registration fees..882.00; School Specialty..non-tech supplies..33.78; SDASBO..registration fees..30.00; SDSDBF..group health, life, dental ins..73,680.00; Sengos..travel..33.84; Sengos..non-tech supplies..96.41; SDSSA..registration fees..150.00; Southeast Area Cooperative..other professional & tech services..185.00; Steinback Adams..non-tech supplies..70.90; Test Point..dues & fees..24.00; Tschetter..travel..46.06; VISA..postage..51.51; Woltzen..travel..43.24; Zulk..travel..60.16. **June 2017 Total Claims \$86,558.79; May 2017 Payroll \$89,293.57 & Benefits \$26,309.37; Grand Total Expenditures \$202,161.73. ALL VOTED YES.**

**Election of Advisory Board President** - Business Manager Reski assumed the chair and announced that nominations for Advisory Board President were in order. Bailey nominated Dr. DeBoer seconded by Swartos.

**Action # 16-115** - Swartos moved seconded by Nebelsick that nominations cease and a unanimous ballot be cast for DeBoer. **ALL VOTED YES.**

**Action # 16-116 - Election of Advisory Board Vice-President** - Business Manager Reski announced that nominations for Advisory Board Vice-President were in order. Nebelsick nominated Bailey second by Colberg. **ALL VOTED YES.** In the absence of the President, Vice-President Bailey assumed the chair and continued the meeting.

**Action # 16-117 - Approve 2017-2018 Perkins Local Plan** - Johnson moved seconded by Kunz to approve the 2017-2018 Perkins Local Plan as presented. **ALL VOTED YES.**

**Action # 16-118 - Approve 2017-2018 board meeting dates, times, and sites** - Swartos moved seconded by Nebelsick to approve the 2017-2018 board meeting dates, times, and sites. **ALL VOTED YES.**

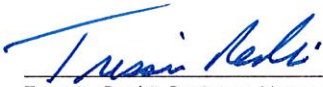
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**Action # 16-119 - Accept the resignation of Nikki Plagmann** - Johnson moved seconded by Swartos to accept the resignation of Nikki Plagmann as Paraprofessional effective May 31<sup>st</sup>, 2017. **ALL VOTED YES.**

Next, the Advisory Board conducted a public hearing for the purpose of considering the proposed budget for the fiscal year of July 1<sup>st</sup>, 2017 through June 30<sup>th</sup>, 2018 and its supporting data.

Lastly, Mr. Kueter discussed the following items with the board: a) Conflict of Interest and Background Check policy recommendations; b) Extraordinary Cost Fund; c) ESY summer services, 2017-2018 preschool sites, and SLP caseloads; d) Comprehensive Plan recertification dates; e) IDEA application; f) Medicaid reimbursement, rates, and mailer to parents; g) IEP/Paraprofessional Workshops; h) Current paraprofessional needs; and i) Governor Daugaard has proclaimed June 30<sup>th</sup> as "Violet M. Engbrecht Day" in South Dakota.

**Action # 16-120 - Adjournment** - At 10:45 A.M. Swartos moved seconded by Nebelsick to adjourn the Advisory Board Meeting with the next Board of Director's Meeting will be held on Tuesday August 15<sup>th</sup>, 2017 at 9:45 A.M., at the Royal Fork restaurant in Sioux Falls, South Dakota. **ALL VOTED YES.**



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Tressie Reski, Business Manager



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Jason Bailey, Advisory Board Vice-President