

# **Forms Used When Requesting an Evaluation**

These are the forms that are generally used for an initial evaluation or reevaluation. This page outlines the forms you will need and whom they are given to. The numbers correspond to the form numbers on the Coop website ([www.cornbeltcoop.k12.sd.us](http://www.cornbeltcoop.k12.sd.us)).

## **Complete Prior to Making an Initial Referral**

#3 – Student At-Risk Referral (used during TAT process)

## **Send to Parent and Copy sent to Coop (reevaluations & initials)**

#10 – Parental/Guardian In-Put for Evaluation

#12 – Parental Prior Written Notice - Consent for Evaluation/Reevaluation

#14 – Parental Prior Written Notice (Coop does not need this one)

#6 – Evaluation Cover Letters

Psychological Evaluation Cover Letter (reevaluations & initials)

BASC-2, Conners-3 Parent/Teacher Cover Letters (as needed)

As needed: BASC-2, Conners-3, ABAS-II, etc.

## **Complete/Copy and Send to Coop (reevaluations & initials)**

#5 – Referral for Special Education Evaluation

#13 – Classroom Observation Report

As needed: BASC-2, Conners-3, ABAS-II, etc.

## **Bring to the Meeting (reevaluations & initials)**

#17 or #18 – MDT Report (SLD or All Other Categories)

As needed:

#24 – IEP Team Placement Committee Over-Ride

#38 – Functional Behavioral Assessment Worksheet

#39 – Behavioral Intervention Plan