

Request for Compensation for Evaluations during Non-Contract Days

** To be submitted to the Director PRIOR to completing the evaluation(s).

With approval from the Director:

- ECSE teachers and SLPs shall be compensated at a rate of \$10.00 per unit (1 unit = 15 minutes), not to exceed twelve (12) units, for completion of an early childhood or speech-language evaluation during non-contract days.
- Compensation for evaluation report writing shall be \$10.00 per unit (1 unit = 15 minutes), not to exceed four (4) units.
- ECSE teachers and SLPs will also be compensated for round-trip driving time from their home to the child's home or other approved setting at a rate of \$25.00 per hour plus mileage reimbursement for use of own vehicle according to the Cooperative's mileage reimbursement rate.

Employee's Name: _____ Student's Name: _____

Date Request Sent: _____ Date Evaluation(s) Scheduled: _____

Purpose of the Evaluation: (✓ Check one)

1. Birth to 3 Initial Evaluation
2. Birth to 3 Transitional Evaluation
3. Doctor's Referral
4. Part of Multidisciplinary Autism Evaluation
5. Other, Explain: _____

Estimated Time to Complete Evaluation(s): _____

Director's Determination:

_____ Approved

_____ Not approved

Director's Signature: _____ Date: _____

Comments: _____
